



**Ash Parish Council's monthly meeting will be held in
Ash Village Hall Library, Queen's Road, Ash on
Monday 3rd April 2017 at 7.30 pm
AGENDA**

The Chairman will advise everyone in attendance and who will be participating in this meeting they may be filmed and recorded.

- 1. Present, Apologies, To Accept Reasons for Absence**
- 2. Publicity Officer for April, May, June meetings**
- 3. Declaration of Interests** – to record declarations in relation to matters on the agenda
- 4. Minutes**
 - i) To consider the approval of minutes of the Council meeting held on Monday 6th March and Monday 13th March 2017
 - ii) To receive items of information arising from those minutes (not shown as agenda items).
- 5. To adjourn:**
 - **To allow the report from the Dover District Councillor**
 - **To allow Public Contribution Time:** a 15-minute session set aside for parishioners to raise matters. Members of the public may participate with the Council's consent. Individual contributions should be kept under 5 minutes. If you wish to exercise the right to speak, please notify the clerk of the topic to be addressed before the meeting.
- 6. Planning**
 - i) To consider planning applications received by the publication of the agenda: -
 - a) 17/00281 Erection of a single storey rear extension, replace windows to west elevation with double glazed unit, enlargement of no. ground floor windows and replacement with new, removal of 2no. ground floor windows and insertion of 4no. new windows, 3no. rooflights to east elevation, enlargement of opening and insertion of 1no. new window to ground floor north elevation. Moat Farmhouse, Moat Lane, Ash, CT3 2DG.
 - b) 17/00282 Single storey extension; repair of existing windows to east elevation; replacement of windows with double glazed units to west elevation; overhauling roof; repointing brickwork; to west elevation enlargement of 2no grd flr windows & insertion of new, & removal of 2no grd flr windows & insertion of 4no new; 5no rooflights to east elevation; enlargement of opening & insertion of 1no new window to grd flr north elevation. Internal works to incl. erection of partitions to form ensembles to grd, 1st & 2nd flr. Moat Farmhouse, Moat Lane, Ash, CT3 2DG.
 - c) DOV/17/00262 Certificate of Lawfulness (existing) for use as a self-contained dwelling, access and parking. The Cabin, Knell House, Knell Lane, Ash, CT3 2EE.
 - d) 17/00298 Prior approval for a proposed change of use of an agricultural building to two residential dwellings. Agricultural building at Goss Hall, Gosshall Lane, Ash, CT3 2AN
 - ii) To report on applications Approved, Refused, Withdrawn
 - iii) Enforcement cases
 - iv) Report on KALC Planning Conference 23rd March

7. Finance

- i) To consider request for payments for the NDP
- ii) Report on over-time in March
- iii) April Finance Report and authorise payments, including to date: staff salaries, expenses, pension contributions.

8. Neighbourhood Development Plan Update

- i) Report back from Design Workshop 23 March
- ii) To consider the Parish Council engaging with landowners in a call for sites in May / June and any costs for this
- iii) To consider appointment of consultant for Planning Policies workshop
- iv) To consider the arrangements for the Housing Needs Survey
- v) To consider re-issuing the survey to parents of children at Cartwright & Kelsey
- vi) To consider any forthcoming costs.

9. Parish Council Property and Environment

- i) Updates
- ii) Environment Officer's Report
- iii) Problems with dog waste on The Street – DDC employing private company
- iv) DDC Toilets – replacement doors
- v) Richborough Castle – end of entry pass for local residents

10. Recreation Ground

- i) Updates
- ii) Environment Officer's Report.

11. Traffic Calming Update

Update on consultants' quotes for Automatic Traffic Counters and Report for KCC.

12. Highways – Updates and New Items to Report

- i) Updates
- ii) To consider request from Cartwright & Kelsey School for cost of traffic signs
- iii) To consider membership of A257 Traffic Group re minutes of 18th March 2017
- iv) To consider motion from A257 Traffic Group - That KALC take action to ensure that all rural villages and isolated communities in Kent may impose 20-mile an hour limits if they choose to do so.
- v) Temporary Off-peak Road Closure – Sandwich Road – 3rd and 4th April
- vi) For information – e-mail to Cllr de Bont from KCC re parking on pavements
- vii) Removal of lights from A257 junctions

13. Footpaths (PROW) – Updates and New Items to Report

- i) Updates

14. Correspondence – received by publication of agenda

- i) Advice on declarations of financial interest for councillors
- ii) Save the Chequer Inn Campaign Shares Info – closing 18th April
- iii) Change of PCSO
- iv) E-mail from young parishioner re skate park
- v) Letter from parishioner on using their farm for educational purposes
- vi) Confirmation of removal of BT kiosks in Ash (and Dover District)
- vii) Dover Area KALC AGM 26th April
- viii) Kent Men of Trees AGM Saturday 15th April 2017

15. Training

- i) Consider Clerk attending KALC Clerks' Conference (Canterbury) Wed 7th June 2017
- ii) Consider councillors attending KALC Councillors Conference (Downwood) Sat 8th July (both cost £60 per person)

16. Arrangements for the Annual Parish Meeting 10th April 2017

- i) Confirm delivery of all notices of meeting
- ii) Any other queries

17. Councillors' Reports and items for a future agenda - councillors may use this opportunity to report matters of information and to raise items for future agenda.

18. Holiday Cover followed by Closed Session – Staff Appraisal and Pension Scheme

- i) Arrangements for holiday cover (followed by closed session on)
- ii) Report on Environment Officer's appraisal and consider salary for 2017 – 2018
- iii) Consider the suitability of pension schemes and level of contributions for the enrolment of the Clerk

19. Dates of 2017 Forthcoming Meetings

- Monday 10th April 7.30pm, Annual Parish Meeting, Ash Village Hall
- Monday 8th May, 7.30pm, Ash Parish Council AGM and monthly meeting



Christine Haggart
Clerk to Parish Council of Ash

28th March 2017